

## HAART Call for Application

### External Monitoring and Evaluation (M&E) Officer

Awareness Against Human Trafficking (HAART), is a non-governmental organisation based in Nairobi and dedicated to fighting human trafficking in Eastern Africa. HAART works through a multi-disciplinary approach applying the UN Four P's Strategy to combat trafficking in persons: Prevention, Protection, Prosecution, Policy and Partnership. HAART is one of the key Counter-Trafficking Organisations in Kenya addressing the issue of Human Trafficking by supporting the people most affected by it and also developing best practices in the movement.

HAART is currently implementing a Project: " **From victims of human trafficking to successful entrepreneurs. Enhancing business skills of entrepreneurs - survivors of human trafficking in Kenya**" a project seeking the enhancement of the business skills of entrepreneurs-survivors of human trafficking in Kenya.

In view of the foregoing, HAART is recruiting an External Monitoring and Evaluation Officer. We seek a dedicated and experienced External Monitoring and Evaluation (M&E) Officer to assess and monitor the progress of businesses started by survivors of human trafficking. The M&E Officer will play a crucial role in ensuring the effectiveness and sustainability of these businesses. The Officer will work closely with the senior management, internal departments and our external agency.

#### Job Information

**Location:** Nairobi , Mombasa, Machakos, Kiambu, Kisii, Nakuru

**Contract Duration:** 3 months

**Reporting To:** Project Coordinator

**Starting time:** Immediately

**Closing Date for Applications:** 29<sup>th</sup> September 2024

#### Key Responsibilities and Duties

- Develop and implement a comprehensive M&E framework tailored to the needs of businesses started by survivors of human trafficking.
- Conduct field visits to assess the progress, challenges, and impacts of the businesses.
- Collect and analyse quantitative and qualitative data to evaluate the economic, social, and psychological outcomes for the survivors.
- Prepare detailed M&E reports, including key findings, lessons learned, and actionable recommendations.
- Collaborate with project staff to ensure that M&E findings are integrated into program planning and improvement.
- Provide capacity-building support to project staff and beneficiaries in M&E practices.
- Ensure ethical standards and confidentiality are maintained throughout the evaluation process.

## Qualifications

- Bachelor's degree in Social Sciences, Business Administration, Development Studies, or a related field. A Master's degree is preferred.
- Minimum of 3 years of experience in monitoring and evaluation, preferably in programs related to human trafficking, social enterprise, or livelihoods.
- Proven experience in designing and implementing M&E frameworks and tools.
- Strong analytical skills and experience in data collection and analysis.
- Excellent report writing and communication skills.
- Ability to work independently and travel to project sites as required.
- Cultural sensitivity and experience working with vulnerable populations.
- Knowledge of local languages and context is an advantage.

## Application Process

Interested candidates are invited to submit their application, which should include the following:

- A detailed CV highlighting relevant experience.
- A cover letter explaining your interest in the position and how your skills and experiences meet the qualifications.
- Contact information for at least two professional references.

Please send your application to [hr@haartkenya.org](mailto:hr@haartkenya.org) with the subject line "Application for External M&E Officer" ( **NB:** Include your consultancy fee expectation in your application)

Deadline for Applications: 29<sup>th</sup> September 2024 NB: Applications for this position will be reviewed on a rolling basis.

This call for applications aims to attract qualified professionals who are passionate about making a positive impact on the lives of survivors of human trafficking through effective monitoring and evaluation of their business ventures

## Equal Opportunity

HAART is an equal opportunity employer. We encourage applications from all qualified individuals, including persons with lived experience of human trafficking, women, minorities, and persons with disabilities.

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