



## TENDER NOTICE

HAART Kenya invites applications for prequalification of suppliers from interested bidders for supply and delivery of goods and provision of services to HAART Kenya for the year 2021/2022. Suppliers who are currently supplying goods and services to HAART Kenya are requested to equally apply. All suppliers must have their businesses registered by the relevant government authorities under the Kenyan law.

### CATEGORIES OF GOODS AND SERVICES

<b>A : SUPPLY OF GOODS</b>			
<b>No</b>	<b>Category No.</b>	<b>Items Description</b>	<b>Eligibility</b>
1.	<b>HAART/PQ/A1/20 21</b>	Supply And Delivery Of Office Stationery	<b>Open</b>
2.	<b>HAART/PQ/A2/20 21</b>	Supply And Delivery Of Photocopiers, Printers, Computer Hardware And Accessories	<b>Open</b>
3.	<b>HAART/PQ/A3/20 21</b>	Supply And Delivery Of Office Furniture	<b>Open</b>
4.	<b>HAART/PQ/A4/20 21</b>	Supply And Delivery Of Printed Stationery Materials, Office Stamps And Office Tags	<b>Open</b>
5.	<b>HAART/PQ/A5/20 21</b>	Supply And Delivery Of Toners, Printing Cartridges And Photocopier Ink	<b>Open</b>
6.	<b>HAART/PQ/A6/20 21</b>	Supply And Delivery Of Detergent And Cleaning Materials	<b>Open</b>
7.	<b>HAART/PQ/A7/20 21</b>	Supply Of Promotional Materials & Branded Gifts.	<b>Open</b>
8.	<b>HAART/PQ/A8/20 21</b>	Supply And Delivery Of Electrical And Electronic Items (e.g. Refrigerators And Kitchen Appliance )	<b>Open</b>

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9.	<b>HAART/PQ/A9/20 21</b>	Supply & Delivery Of Dry Foods And Related Foodstuff e.g Maize And Beans	<b>Open</b>
10.	<b>HAART/PQ/A10/2 021</b>	Supply & Delivery Of Fresh Vegetables, Fruits And Other Food Stuff (Non - Processed)	<b>Open</b>
11.	<b>HAART/PQ/A11/2 021</b>	Supply & Delivery Of Milk And Related Dairy Products	<b>Open</b>
12.	<b>HAART/PQ/A12/2 021</b>	Supply & Delivery Of Meat, Fish & Chicken	<b>Open</b>
13.	<b>HAART/PQ/A13/2 021</b>	Supply Of Water Dispensers, Mineral Water, Bottled Water And Water Related Services	<b>Open</b>
14.	<b>HAART/PQ/A14/2 021</b>	Supply Of Airtime (Scratch/Calling Cards)	<b>Open</b>
15.	<b>HAART/PQ/A15/2 021</b>	Supply & Maintenance Of Fire Equipment And Fire Detection Systems	<b>Open</b>
<b>B: PROVISION OF SERVICES</b>			
16.	<b>HAART/PQ/B16/20 21</b>	Provision Of Professional Cleaning Services	<b>Open</b>
17.	<b>HAART/PQ/B17/20 21</b>	Provision Of Fumigation And Pest Control Services	<b>Open</b>
18.	<b>HAART/PQ/B18/20 21</b>	Provision Of Repairs & Maintenance Of Electronic Items.	<b>Open</b>
19.	<b>HAART/PQ/B19/20 21</b>	Provision Of Catering Services	<b>Open</b>
20.	<b>HAART/PQ/B20/20 21</b>	Provision Of Internet Services	<b>Open</b>
21.	<b>HAART/PQ/B21/20 21</b>	Electrical Works/Installation Services /Supply, Installation And Maintenance Of Solar Water Heating Solution/Supply, Installation And Maintenance Of Solar Lighting.	<b>Open</b>

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22.	<b>HAART/PQ/B22/2021</b>	Provision Of Photography & Video Graphic Services	<b>Open</b>
23.	<b>HAART/PQ/B23/2021</b>	Hiring Of Tents, Canopies, Tables And Banqueting Furniture	<b>Open</b>
24.	<b>HAART/PQ/B24/2021</b>	Provision Of Event Management Services(Sound Systems And Event Equipment )	<b>Open</b>
25.	<b>HAART/PQ/B25/2021</b>	Repairs & Maintenance For ICT Infrastructure (Servers, Storage, Computers, Printers, Scanners, Projectors)	<b>Open</b>
26.	<b>HAART/PQ/B26/2021</b>	Provision of Interior Design services	<b>Open</b>
27.	<b>HAART/PQ/B27/2021</b>	Provision of 3-5 star hospitality services (conference facilities & accommodation)	<b>Open</b>
28.	<b>HAART/PQ/B28/2021</b>	Provision Of Security Services & CCTV systems.	<b>Open</b>
29.	<b>HAART/PQ/B29/2021</b>	Supply & Delivery Of Motor Vehicles, Spare Parts And Batteries, Tyres/Tubes Flaps And Garages For Servicing, Repair And Maintenance Of Motor Vehicles.	<b>Open</b>
30.	<b>HAART/PQ/B30/2021</b>	Provision Of Insurance Services	<b>Open</b>
31.	<b>HAART/PQ/B31/2021</b>	Provision Of Garbage Collection Services	<b>Open</b>
32.	<b>HAART/PQ/B32/2021</b>	Supply of sanitary waste management services(sanitary bins)	<b>Open</b>
33.	<b>HAART/PQ/B33/2021</b>	Supply of sewer line maintenance services & septic tank exhaust services	<b>Open</b>
34.	<b>HAART/PQ/B34/2021</b>	Provision of plumbing services and plumbing items including water pumps and repairs services	<b>Open</b>

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35.	<b>HAART/PQ/B35/20 21</b>	Provision Of Lawn Mowing, Gardening And Landscaping Services	<b>Open</b>
36.	<b>HAART/PQ/B36/20 21</b>	Provision Of Professional Services And Consultancy	<b>Open</b>

A complete set of pre-qualification documents may be accessed and downloaded by interested firms or individuals from the following website: [www.haartkenya.org](http://www.haartkenya.org). The document includes questionnaire forms and documents required from prospective firms. All eligible and interested firms must provide required information in the attached questionnaire forms.

One hard copy of application for prequalification containing all the requirements and a soft copy PDF (send via email: [procurement@haartkenya.org](mailto:procurement@haartkenya.org)) document shall be submitted in plain sealed envelopes clearly marked with the tender name, category reference and addressed to:

**THE PROCUREMENT COMMITTEE**

**HAART KENYA**

**P.O Box 26893-00504**

**Nairobi Kenya**

So as to be received on or before Thursday 30th September, 2021 at 12 noon.

The duly filled pre-qualification tender document should be deposited in a tender box located in our head office.